

Agenda for the 29th meeting of the Ocean Facilities Exchange Group (OFEG)**Meeting to be held in Southampton on 15 October 2012.**

Attendees: Jean-Xavier Castrec, Colin Day, Tom-Ole Drange, Erica Koning, Klas Lackschewitz, Olivier Lefort, Jordi Soribas, Barbara Tanner, Geraint West, Beth Woodward, Afternoon: Bob Houtman (NSF), Mike Devany (NOAA)

Meeting place: Seminar Room (104/13) NOC, European Way, Southampton.
The meeting will start at 09:00hrs and will end at 16:30hrs.

There will be an OFEG dinner on the evening of 15 October at 19:30 hrs at SIMONS AT OXFORDS, 35-36 Oxford Street, Southampton.

Agenda

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| 1 | Welcome & introductions | Koning |
| 2 | Approval of minutes and matters arising (to be provided) | Lefort |
| 3 | Management issues, changes at CSIC | Soribas |
| 4 | OFEG-TECH: | Day |
| | • Outcome of OFEG-TECH meeting | |
| | • New issues | |
| 5 | Status of Cruise Planning Software at NERC | Woodward |
| 4 | EUROFLEETS 2 | Lefort |
| 5 | OFEG members: ship issues, fleet and major equipment changes | All partners |
| 6 | Up-date on OFEG cruise programmes in 2013 and 2014 | All partners |

12:30 hrs Lunch: Bob Houtman and Mike Devany will join the group

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| 7 | Introduction to NOAA operations | Devany |
| 8 | Feedback on recent and planned barter cruises (incl. any clearance issues) | All partners |
| 9 | New barter & training berth opportunities | All partners |
| 10 | Up-date of the OFEG activity document and barter balances (papers provided) | All partners |
| 12 | Revision of OFEG ship deployment information (paper provided) | All partners |

- 14 Any Other Business
- Contact details
 - Future meetings (see below)

Standard Information Papers

Information Paper 1 – Proposed Barter Cruises (provided)

Information Paper 2 – Ship Telephone Contact Numbers (provided)

Information Paper 3 – OFEG Fleet Renewal Roadmap (to be provided)

Meeting dates

The Group has two meetings a year: a two-day meeting in the Spring and a one-day meeting in the Autumn. The date(s) for meetings are set well in advance to ensure that as many members as possible can attend. Meeting dates can only be changed at late notice if all members can attend on the proposed new date(s) and no one is financially disadvantaged by the change.

Future meeting venues/dates:

Spring 2013: Norway, Bergen

Autumn 2013: Germany (Warnemünde, visit new Sonne)

OFEG-TECH: Bergen, Autumn 2013

Spring 2014: NIOZ

Autumn 2014: France + OFEG-TECH

Spring 2015: Southampton

Autumn 2015: Spain + OFEG-TECH

Barter exchange enquires protocol:

Barter exchange enquires should only come from OFEG members (see contact details above), and any barter exchange enquiries from members of the science community should be directed back to the appropriate national OFEG member.